



March 23, 2020

**MEMORANDUM: ESSENTIAL CRITICAL BUSINESS-WORKFORCE**

Dear Valued ARMOR Customers and Supply Partners,

Today, March 23, 2020, the Ontario Premier announced the closure of all non-essential businesses. While **Armor Protective Packaging is deemed an essential company, and will remain open**, we want to assure you we are doing everything we can to take all precautions to keep our employees and their families safe during these extraordinary times.

ARMOR supplies various industrial companies with critical products in supply chain operations including the Defense, Energy and Transportation sectors. In the United States, we have received communication from Defense contractors and the U.S. [Department of Defense](#) asking that we maintain the ability to supply needed product.

Because many other industrial sectors are shutdown, ARMOR is maintaining a skeleton crew to process and ship orders. Nearly all of our office personnel are working remotely to limit the number of people we have in our facility. Two weeks ago we instituted Best Practices as communicated by the CDC regarding cleaning and disinfecting guidelines as it pertains to COVID19. We are doing everything we can to assure a safe working environment.

As the situation changes rapidly, we will contact you should we anticipate any changes to your orders or delivery. If you have questions or concerns, please contact your ARMOR representative or call 1-888-757-6303 or email us at [info-canada@armorvci.com](mailto:info-canada@armorvci.com).

Thank you for your support and please stay safe and healthy during these difficult times.

Sincerely,

David Yancho  
Vice President  
Armor Protective Packaging

**Canadian HQ**

862 Arvin Ave Unit 4 • Stoney Creek, ONT Canada L8E 5P2      Ph 905-643-9839 • Toll Free 888-757-6303  
[www.armorvci.ca](http://www.armorvci.ca) • [info-canada@armorvci.com](mailto:info-canada@armorvci.com)